



Christian County Commission

Notice is hereby given that the Christian County Commission met in regular session at:
The Historic Christian County Courthouse
100 W. Church Street, Room 100
Ozark, Missouri, 65721

On **March 23rd, 2020** at **8:55 a.m.**

MEETING MINUTES

| Attendee Name | Title | Status | Arrived | Adjourned |
|----------------|------------------------------------|---------|-----------|-----------|
| Hosea Bilyeu | Western Commissioner | Present | 8:55 a.m. | 9:37 a.m. |
| Ralph Phillips | Presiding Commissioner | Present | 8:55 a.m. | 9:37 a.m. |
| Mike Robertson | Eastern Commissioner | Absent | | |
| Madi Hires | Executive Administrative Assistant | Present | 8:55 a.m. | 9:37 a.m. |

Attendees: Highway Administrator Miranda Beadles, Purchasing Agent Krista Raleigh, Maintenance Supervisor Richard Teague, Auditor Amy Dent

A quorum was established. Presiding Commissioner Phillips entertained a motion to approve the consent agenda, which included Christian County Commission's agenda for today, March 23rd, 2020 as published, minutes for Christian County Commission's cancelled meeting dated March 20th, 2020; an emergency purchase for the Justice Center's HVAC unit in the amount of \$2,656.00, and Highway Administrator Beadles' suggestion of approval of County wide emergency procurement of needed items such as sanitizer, thermometers, Lysol etc. Procedures will be drafted to included specifications including purchases not to exceed \$100.00 and require supervisor approval prior to purchase. Western Commissioner Bilyeu so moved. Presiding Commissioner Phillips seconded the motion.

Aye: Bilyeu, Phillips. Nay: None. Absent: Robertson. Abstain: None.

The Commission met with Highway Administrator Miranda Beadles for a guardrail bid for the Common II road district. The Highway department will be piggybacking off Greene County's existing bid. The lowest quote was received from Highway Safety Solutions for \$5,300.00 In the event that this project goes over the \$6,000.00 threshold due to installation or possible issues it is being brought before the Commission. Presiding Commissioner Phillips entertained a motion to approve the bid for guardrail. Western Commissioner Bilyeu so moved. Presiding Commissioner Phillips seconded the motion.

Aye: Bilyeu, Phillips. Nay: None. Absent: Robertson. Abstain: None.

The Commission met with Purchasing Agent Krista Raleigh for a bid opening of office supplies. The original bid opening was scheduled for Friday, March 20th, 2020 but that meeting was cancelled due to lack of a quorum. Four bids were received by the deadline of 8:45 a.m. on Friday, March 20th, 2020; Admiral Express, Office Depot, Quill and Office Essentials. Ms. Raleigh will return on Thursday, March 26th with a bid tabulation and recommendation of award. No action was taken.

The meeting was adjourned at 9:37 a.m.



Date: 3-23-20

Hosea Bilyeu
Western Commissioner



Date: 3/25/2020

Ralph Phillips
Presiding Commissioner

Date: _____

Mike Robertson
Eastern Commissioner